

Information for Parents

Return to School Guidelines September 2020 Key Stage 2

General Guidelines:

These guidelines will be in place for at least September. They will be reviewed on our Inset on Wednesday 30th September.

- Pupils must wear their school uniform, but they can wear trainers as they will no longer be getting changed for P.E. .Instead, lessons will be done in uniform (remove tie and jumper), wearing trainers.
- No school bags/P.E. kits. In Key Stage 2, we will not be using the cloakroom areas to avoid bubbles mixing. Year 3, however, may use their cloakroom as only this year group bubble will be using this space.
- In KS 2, coats should be put on the back of pupils' chairs.
- All stationery/equipment will be provided for each pupil. Stationery must be named and stored in pupil's individual tray.
- Pupils may bring a named water bottle into school every morning. This cannot be refilled in school (unless it is exceptionally hot weather). Children must take their bottles home every evening to wash and refill.
- Pupils who have a packed lunch may continue to bring in their own packed lunch. These will be stored in the classroom.
- **Planners** - these will not be sent home. Pupils will keep these in their trays until further notice.
- **Home reading books** - these will not be sent home during September. Please encourage your child to read as much as possible at home and record on Seesaw, as they have been doing during Lockdown. E Books will be available for pupils to read at home via the Oxford Owl website.
<https://www.oxfordowl.co.uk/for-home/find-a-book/library-page/>
Your child's teacher will send username and password details to access this in September.
- **Marking** - for September at the very least, marking will be minimal to avoid cross contamination. Wherever possible, teachers will mark work WITH the children. We will also continue to use Seesaw to provide feedback to pupils - e.g. when marking writing, teachers could give verbal feedback (V.F.) by recording a comment on Seesaw after pupil has taken a photo of their work.
- **Homework** - no paper copies will be sent home. Instead, we will continue to use Seesaw to set homework and to monitor reading.

Daily Routines

School Start/Finish Times

Bubble	Start Time	Finish Time	Entry/Exit Point	Handwashing Location	TA to check in am
Year 3	8.30 am	2.55 pm	Y3 Exit Door	Y3 toilets (staggered)	NA IJ
Year 4	8.40 am	3.05 pm	Main Entrance	Main toilets	SS LB
Year 5	8.50 am	3.15 pm	Y5 Door	Main toilets (staggered)	CR BW
Year 6	9.00 am	3.25 pm	Courtyard Doors	6A main toilets 6B Y3 toilets	MU AST

There will be 4 entry/exit sites for KS 2 pupils to minimise contact. These are as follows:

Courtyard Doors (enter via blue gates leading to Sports Field) - Year 6

Y5 Exit Door/Let's Play Door - Year 5

Main Entrance - Year 4

Y3 Exit Door - Year 3

- SLT (wearing Hi- Viz vests) will supervise pupil entry onto school grounds by directing pupils to their specific entrance .
- T.A.s from each year group will help to direct pupils by their entrance points, wearing Hi-Viz vests.
- Pupils will line up in their classes, socially distancing as much as possible. Teachers will meet their class at the entrance point to take them into school.
- All pupils will wash/sanitise their hands when they enter school.

Break Times/Lunch Times

Staggered Break Times

All year groups are classified as 'one bubble', so may mix at playtimes and lunchtimes on the same playground.

Each bubble must have their own playtime equipment in a box which must not be used by children from another bubble. Equipment must be wiped down by teacher/teaching assistant at the end of each day.

Bubble	Start Time	Finish Time	Playground (if not on field)	Handwashing Location
Year 3	9.45 am	10.00 am	Lower Jnr Playground	Y3 toilets
Year 4	10.10 am	10.25 am	Lower Jnr Playground	Main toilets (staggered)
Year 5	10.20 am	10.35 am	Upper Jnr Playground	Main toilets (staggered)
Year 6	10.40 am	10.55 am	Upper Jnr Playground	6A main toilets

				6B Y3 toilets
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Lunchtimes

- Lunch will be eaten in the Dining Hall - one year group bubble at a time in half hour intervals.
- When children have eaten their lunch, they will go outside either onto the field or playground. The field will be used whenever possible.
- All pupils must wash their hands before eating their lunch.
- There will be Middays on hand to assist with first aid, supervising handwashing and supervising each year group on the playgrounds and in the Dining Hall.

Lunchtime Timetable

LB	Lunch Begins	Time in Dining Hall	Lunch Ends	Handwashing Time	Playground (if field not in use)
Year 3	11.30 (dining hall)	11.30 - 12.00	12.30	11.20	Lower Jnr Playground (12.00 - 12.30)
Year 4	11.30 (playground)	12.00 - 12.30	12.30	11.50	Lower Jnr Playground (11.30 - 12.00)
Year 5	12.00 (playground)	12.30 - 1.00	1.00	12.20	Upper Jnr Playground (12.00 - 12.30)
Year 6	12.30 (playground)	1.00 - 1.30	1.30	12.50	Upper Jnr Playground (12.30 - 1.00)

- On returning to class after lunch, pupils to either wash and dry hands in classroom sink or apply hand sanitiser (this is to avoid congestion in the toilet areas).

Designated LB Zones for the Field

We will use cones/skipping ropes to create designated areas. There is also the orchard area which can be used.

Year 6
Year 5
Year 4
Year 3

Upper Junior Playground
